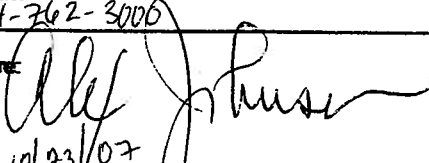
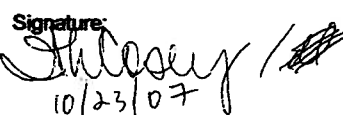
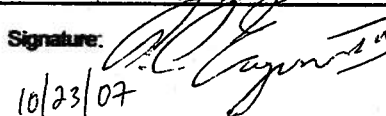


[illegible]

By signing and submitting this proposal, the signators are certifying that: (1) the proposed project has not already been funded/is not currently being funded/has not been promised funding; (2) this proposal has been reviewed and approved by an Institutional Screening Committee; and (3) the institution and the proposed project are in compliance with all applicable Federal and State laws and regulations, including, but not limited to, the required certifications set forth in: (a) Grants for Research and Education in Science and Engineering, NSF Grant Proposals Guide (GPG), NSF 03-2, effective 10/1/02, and (b) 45CFR 620, Subpart F (Requirements for a Drug-Free Workplace).

Name/Title/email (type or print) Institution (if different from Item #5 above)	Dept./Telephone No.	Degree/Year	Signature
P/VPD Marilyn G. Ciolino, CPA, MBA mcioli@dcc.edu Delgado Community College	Business & Technology 504-671-6130	MBA/1993	Marilyn G. Ciolino
Co-P/VPD Kim W. Gatzke, CPA, MS kgatzk@dcc.edu Delgado Community College	Business & Technology 504-671-6133	MS/1991	Kim W. Gatzke
Co-P/VPD			
Campus Head or Authorized Institutional Representative	Dean	Authorized Fiscal Agent	
Name/Title/email: (type or print) Alex Johnson Chancellor 504-762-3000	Name/Title/email: (type or print) Deborah Lea Vice Chancellor Student Learning & Development 504-671-6160	Name/Title/email: (type or print) A.C. Eagan Vice Chancellor of Business Affairs 504-762-3005	
Signature:  10/23/07	Signature:  10/23/07	Signature:  10/23/07	

PROJECT SUMMARY

Name of Institution (Include Branch/Campus and School or Division)

Delgado Community College, Business & Technology

Address (Include Department)

615 City Park Avenue, New Orleans, LA 70119

Principal Investigator(s)

Marilyn G. Ciolino, CPA, MBA

Title of Project

Delgado Accounting Computer Lab Enhancement

Abstract (DO NOT EXCEED 250 WORDS)

Graduates of Delgado Community College's Accounting degree program do not receive the technological training necessary for today's workforce due to a lack of a designated Accounting computer lab. Oftentimes, these graduates are required to take additional courses post-graduation to complement their degree program. Nevertheless, the Accounting department has experienced a 24% increase in enrollment in the past year. Therefore, the college is seeking equipment for a dedicated accounting computer lab to support increased enrollments and to support student retention.

Currently, due to the lack of computer classrooms, only three Accounting classes are offered each year in a computer lab. With the designated Accounting Computer Lab, a minimum of 16 classes will be offered each year. It is projected that this will result in a 10% increase in enrollment from Fall to Spring. Because students currently are required to perform computer assignments outside of the classroom, it is anticipated that student retention will increase a minimum of 10% in six of the core courses of the Accounting major's degree program.

The accounting computer lab will be used to integrate accounting software and other business programs with all courses within the accounting curriculum. Both accounting majors and business majors taking accounting courses will benefit from the increased instruction in the use of technology in accounting.

Table of Contents

COVER PAGE.....1

PROJECT SUMMARY (FORM)2

TABLE OF CONTENTS...3

 The Current Situation4

 Institutional Description ...4

 Rationale for Project ...4

 Impact on Existing Resources....5

 The Enhancement Plan5

 Project Goals and Objectives ...5

 Work Plan of Proposed Project...6

 Timeline...6

 Evidence of Potential to Achieve Recognized Eminence6

 Impact on Curriculum and Instruction...6

 Impact on Quality of Students...6

 Impact on Faculty Development...7

 Performance Measures...7

 Equipment...7

 Equipment Request...7

 Equipment on Hand for Project...8

 Equipment Housing and Maintenance...8

 Faculty and Staff Expertise...9

 Economic and/or Cultural Development and Impact...9

 Relationships with Industrial/Institutional Sponsors,,,9

 Promotion of Economic Development and/or Cultural Resources...9

 Additional Funding Sources...10

 Budget and Budget Justification Pages...11

 Biographical Sketch...14

The Current Situation

Institutional Description

Founded in 1921, Delgado Community College is Louisiana's oldest and largest community college and serves students throughout a five parish region. Currently, it is the largest institution of higher education in New Orleans with an enrollment of 13,217. Delgado's mission is to provide a learning centered environment in which to prepare students from diverse backgrounds to attain their educational, career, and personal goals, to think critically, to demonstrate leadership and to be productive and responsible citizens.

Two-thirds of Delgado's students are enrolled in a program which prepares them for a career or helps them advance in their present career. The other third is enrolled in programs which prepare students to transfer to four-year institutions. In a recent survey of new freshmen, 44% said they chose Delgado because the college offered a specific program of study. About 25% cited Delgado's affordable tuition as the primary reason for their choice. Delgado's Student-Faculty ratio is 25 students per 1 instructor, with the average class size being about 20 students.

The Business and Technology Division offers three associate degree programs accredited by the Association of Collegiate Business Schools and Programs. Many of the classes transfer to senior institutions. The school has a full articulation agreement with the University of New Orleans for the Business Administration program. The Delgado Business Administration Department has nearly 600 students enrolled, with 200 of those students being Accounting majors. Over the past year, the Business Administration program has increased 24%, while the Accounting department has increased 30.5%.

While the college has new grant-funded college-wide initiatives such as Service Learning, a Student Learning Outcomes Project, and a Professional Development Academy for Faculty and Staff, it also continues to have a need for upgrades and enhancements to its current academic programs. It is this need that drives this grant application.

Rationale for Project

Graduates of Delgado's Accounting degree program do not receive the technological training necessary for today's workforce due to a lack of a designated Accounting computer lab. Oftentimes, these graduates are required to take additional courses post-graduation to complement their degree program. Therefore, the college is seeking equipment for a dedicated accounting computer lab to support increased enrollments and to support student retention.

Additionally, our accreditation board, AACSB, and our Accounting Advisory Board have both expressed their desire to see an increase in the use of technology in our accounting program to keep it on par with the programs of other institutions.

Faculty and Staff Expertise

Key Personnel

Name	Role/Responsibilities	Qualification
Marilyn Ciolino	Principal Investigator/ Project Coordinator, Oversee overall operations of program, evaluate program	Assistant Professor of Accounting, 7 years of teaching experience
Kim Gatzke	Co-Investigator, Teach variety of accounting courses including Payroll Accounting	Instructor in Accounting, 4 years teaching experience
Joseph Rombach	Lab Technician, Maintain the computer lab	Lab Technician
E. Allen Bealle	Faculty Teach variety of accounting courses	Associate Professor of Accounting, 30 years teaching experience
William Parrish	Faculty Teach variety of accounting courses including Computerized Accounting	Professor in Accounting, 18 years teaching experience

Economic and/or Cultural Development and Impact

Relationships with Industrial/Institutional Sponsors

As the leading community college in the area, employers expect our students to have the latest training and skills sets. We anticipate publicizing the new Accounting Computer Lab to the Accounting Advisory Board to strengthen the relationship with these industry supporters. Additional publicity of the lab to the community will assist in the strengthening of our ability to meet industry needs through the enhancement of the academic department.

Promotion of Economic Development and/or Cultural Resources

Accounting is one of the top ten in demand degrees according to the National Association of Colleges and Employers, *Job Outlook 2005* and the Federal Government Job Research Center reported employment of accountants is expected to grow faster than average for all occupations through the year 2014. One look at the local newspaper each day will show numerous job offers in the area of accounting.

Individuals entering the accounting profession must acquire the necessary skills to use technology tools effectively and efficiently. Both the Accounting Education Change Commission and the Institute of Management Accounting have done studies showing computer competency ranks near the top of the skills employers expect from accounting graduates. In addition, the Federal Government Job Search Center has stated that accountants must be good at working with business systems and computers and at a minimum, accountants should be familiar with basic accounting software packages.

Additional Funding Sources

The following personnel will be responsible for overseeing and maintaining the computer lab therefore a portion of their salaries have been allocated:

Marilyn G. Ciolino, Principal Investigator & Project Coordinator	15% salary allocation	\$ 6,735
Kim Gatzke, Co-Investigator	10% salary allocation	<u>3,590</u>
Total Faculty Salary Allocation		\$10,325
Joseph Rombach, Lab Tech	10% salary allocation	\$3,000

Project Evaluation

The evaluation process will consist of both formative and summative components. On going surveys will be given to both students and faculty to assess the effectiveness of the computer lab as it relates to the accounting courses.

The PI will ensure that a minimum of 16 accounting classes are offered each year. In addition, at the end of the three semesters, class records will be evaluated by the PI to determine if the following objectives were achieved:

1. Increase enrollment in accounting classes by 10% over three semesters
2. Increase student retention a minimum of 10% over three semesters in six of the core courses of the Accounting major's degree program.

Previous BOR Support Funds Awards

None

**BOARD OF REGENTS SUPPORT FUND
TRADITIONAL AND UNDERGRADUATE ENHANCEMENT PROGRAM,
FY 2007-08**

Budget and Budget Justification

Directions: Each line item under the columns "Support Fund Money Requested," "Institutional Match," and "Private Sector/Other Match" must be itemized, fully explained, and justified on a separate budget justification page(s). Attach additional justification pages as needed.

Title of Proposal: Accounting Computer Lab

Project Director(s): Marilyn G. Ciolino, CPA, MBA
Kim W. Gatzke, CPA, MS

Institution(s) of Higher Education: Delgado Community College

PROPOSED BUDGET:

	Support Fund Money Requested	Institutional Match	Private/Other Match
A. Equipment	84,987.62	0	0
B. Software	2,800.00	14,809.54 in-kind	0
C. Supplies			
D. Shipping/handling			
E. Installation	16,470.65		
F. Personnel training			
G. Other			
1. Faculty Salary		10,325.00 in-kind	
2. Lab Tech Salary		3,000.00 in-kind	
3.			
4.			
5. (etc.)			
H. Indirect costs	Not allowed		
I. Maintenance	Strongly discouraged		
J. Total costs (A-I)	104,258.27	28,134.54 in-kind	

Budget Justification

Each item requested supports the Accounting Computer Lab, and is necessary for this project.

Dell Precision Workstation 490 Desktop – 32 bit Vista

Unit cost \$1819.40

35 units

\$63,679.00

HP LaserJet 4240n Monochrome Printer

Unit cost \$957.99

2 units

\$1,915.98

Hon Company Pneumatic Task Chair 25"x27"x38-1/2" Black/Black Frame

Unit cost \$126.99

36 units

\$4,571.64

Versatables Enclosed Classroom Desk 60"x24" Black River Frame/Black Matrix Surface

Unit Cost \$359.00

18 units

\$6,462.00

Versatables Enclosed Classroom Desk 48"x30" Black River Frame/Black Matrix Surface

Unit Cost \$359

1 unit

\$359

Microsoft Office Accounting Software License

Unit Cost \$80

35 units

\$2,800

SMART Board 600i interactive whiteboard system

Unifi 35 projector

Integrated audio

Control module

Computer-free interactive whiteboarding

Extended connection panel

On-screen interface

SMART Board software

Unit cost estimated

\$8,000

Installation Costs for 36 computers, desks, printers, monitors, and SMART board
Estimated by James Small at LCTCS

\$16,470.65

Total Requested Grant Expenditures

\$104,258.27

In-kind

Microsoft Office Standard 2007

36 licenses at \$399.99 per license for a total cost \$14,399.64

Quickbooks 2007 25 license pack	<u>409.90</u>
---------------------------------	---------------

Total software match	\$14,809.54
----------------------	-------------

In addition, the following personnel will be responsible for overseeing and maintaining the computer lab therefore a portion of their salaries have been allocated:

Marilyn G. Ciolino, Principal Investigator & Project Coordinator 15% salary allocation	\$ 6,735
---	----------

Kim Gatzke, Co-Investigator	10% salary allocation	<u>3,590</u>
-----------------------------	-----------------------	--------------

Total Faculty Salary Allocation	\$10,325
--	-----------------

Joseph Rombach, Lab Tech	10% salary allocation	\$3,000
--------------------------	-----------------------	---------

BIOGRAPHICAL SKETCH

Name Marilyn G. Ciolino, CPA, MBA		Position Title Assistant Professor of Accounting, Delgado Community College	
INSTITUTION AND LOCATION	DEGREE	YEAR CONFERRED	FIELD OF STUDY
University of New Orleans	B.S.	1986	Accounting
University of New Orleans	M.B.A.	1993	Business Administration
University of New Orleans	Non-degree seeking	2001-2005	15 graduate hours in Accounting

PROFESSIONAL EXPERIENCE:

Delgado Community College

Assistant Professor of Accounting
2006- Present

Instructor, Accounting
2006

Program Coordinator, Accounting
2004-2005

Department Chair, Accounting
2002-2004

Instructor, Temporary Full-Time, Accounting
2000-2002

Marilyn G. Ciolino, CPA

self-employed Certified Public Accountant
1991 – Present

Delgado Community College

Adjunct Instructor
1988-1991

Stoulig & Buckley, CPAs

Staff Accountant
1986-1989

MEMBERSHIP & DEVELOPMENT:

Member of the American Institute of Certified Public Accountants, Society of Louisiana CPAs, and Teachers of Accounting at Two Year Colleges.

BIOGRAPHICAL SKETCH

Name: **Kim W. Gatzke, CPA, MS**

Position Title: **Accounting Instructor**

EDUCATION

INSTITUTION AND LOCATION	DEGREE	YEAR CONFERRED	FIELD OF STUDY
University of New Orleans	B.S.	1980	Accounting
University of New Orleans	M.S.	1991	Accounting

PROFESSIONAL EXPERIENCE:

Delgado Community College

Instructor, Accounting
2005 to Present

Louisiana Technical College

Instructor, Accounting/Adjunct Accounting Instructor
2003 to 2005

The Rigby Group, CPA's

Tax Manager
2000 to 2003

Canal Barge Company, Inc.

Financial Accounting Manager
1989 to 1999

Touch' Ross, CPA's

Tax Supervising Senior
1986 to 1989

A.A. Harmon, CPA's

Tax Manager
1980 to 1986

MEMBERSHIP & DEVELOPMENT:

Member of the American Institute of Certified Public Accountants, Society of Louisiana CPAs, and New Orleans Chapter of CPA's; Served on a number of committees related to the Louisiana Society and New Orleans Chapter of CPA's.